

**Office of Community Investment & Infrastructure  
Successor to the San Francisco Redevelopment Agency**

Job Title: **Harbor Attendant – LTA (Limited Term Assignment - 24 to 40 per week)  
2 POSITIONS**  
Biweekly Salary: **\$1895 - \$2303 (Bi-Weekly)**  
Final Filing Date: **May 30, 2014 - COB**

**BRIEF DESCRIPTION:**

The Successor Agency is seeking an experienced Harbor Attendant. This position will be responsible for routine maintenance and repair at the South Beach Harbor. Duties and tasks include conducting preventative maintenance and repair to pier floats, pilings, breakwater structures, buildings, lavatories, landscaping, walkways, parking lots, equipment, tools, and vehicles, ensuring that all grounds are free of trash and debris, maintain lavatories for cleanliness and working order, assists Harbor security, correct any substandard situation or safety hazard as required, maintains supply inventory, monitor the marine VHF radio and respond using correct radio procedures, and provide good customer service to the public. This position reports to the Assistant Harbor Master.

**Work Schedule:**

The work schedule includes one weekend day each week.

**MINIMUM QUALIFICATIONS:**

Minimum qualifications include two years of responsible experience in the maintenance of a marina or similar facilities. Graduation from high school, experience in boat yard construction and possession a valid California driver's license. Experience in carpentry, plumbing, electrical work, welding, boat building and/or rigging is desirable.

**APPLICATION PROCESS:**

Applicants must submit and complete an application packet consisting of a Successor to the San Francisco Redevelopment Agency Job Application, Resume, and Cover Letter. Materials can be found at <http://www.sfredevelopment.org/> Job Opportunities.

Packets must be mailed to:

Office of Community Investment and Infrastructure  
Successor to the San Francisco Redevelopment Agency  
Human Resources Department – Attn: April Ward  
1 South Van Ness Avenue – 5<sup>th</sup> Floor  
San Francisco, CA 94103

Failure to submit all requested materials by the deadline will result in rejection of the application.  
FAX or emailed copies are not accepted.